

Special Meeting of the Board of Education

May 10, 2017

Meeting called to order at 7:00 p.m.

Flag Salute

In Attendance: Ms. Alvarez, Mr. P. Kim, Mr. Donovan, Ms. Hwang, Mr. J. Kim, Mr. Mattessich, Mr. Rotundo, Mr. Woo, Mr. Stabile, Mr. Brovarone

Absent: Dr. Cirillo, Superintendent of Schools

Statement of Presiding Officer: Ms. Alvarez, Board President (Meeting advertised 4/26/17)

Ms. Alvarez presented the Girls Swim Team with championship jackets. This is the third year in a row that the girls' team is NJIC League & Division champs. Congratulations to all the girls and their coaches, Joanne Retkwa and Tara La Pira.

Report of the Board President:

On April 27th, Ms. Alvarez attended a presentation on Montclair University's college prep summer program. It is a 3 week course, 3 hours a day of academic class room work + group lunches + afternoon cultural programs, including field trips. Cost: \$750. Participants will earn 3 college credits.

Ms. Alvarez advised board members to pay attention to an email being forwarded by NJSBA regarding the annual online "Evaluation of the Superintendent" link.

Minute Approval: March 20, 2017 Special Meeting

A motion by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call to accept the March 20, 2017 minutes. Mr. Donovan abstained as he was not present at that meeting.

Report of the Board Attorney:

Mr. Brovarone read a Resolution regarding the use of our high school facilities by the Korean Presbyterian Church, 500 Broad Avenue, Palisades Park during the summer of 2017.

BE IT RESOLVED, that the Board upon the presentation of the Superintendent approves the use of the high school facilities for a "summer camp" sponsored by the KPC commencing July 10, 2017 through August 18, 2017. Rental Fee: \$27,500.

Motion made by Mr. Rotundo, seconded by Mr. Woo, all ayes on roll call vote.

Report of the Committees: Resolutions attached

Negotiations: Mr. Paul Kim announced that negotiations with the PPEA are in the final stages and an agreement should be finalized by next week.

Student Activities: Ms. Hwang announced that the PTA is hosting their annual Mother's Day plant sale at Lindbergh School on May 11th & 12th and at the ECC on May 12th.

Ms. Hwang also read a list of enhanced programs to our school lunch program provided by Pomptonian Food Service. (Attached)

New Business: Mr. Donovan announced the 13th annual blood drive in honor of Lt. J.T. Wroblewski which will be held at the high school gym on May 22nd between the hours of 8:30 a.m. – 2:30 p.m.

Mr. Rotundo (Swim Club Manager) announced that all district employees are eligible for a 50% discount on pool membership fees at the Palisades Park Swim Club.

A letter from the high school dance team advisor, Rachel Morgese, was read by Mr. Rotundo. The dance team is requesting permission to participate in the "Dance Team Union National Competition" being held in Orlando, Florida on February 16 – 19, 2018. The Board will review this request and vote at a future meeting.

Ms. Alvarez announced the Spring Sports Awards dinner scheduled on Thursday, May 25th at The Fiesta. Also, the annual Memorial Day Parade on Monday, May 29th beginning at 10:00 a.m. All members are invited to participate.

A motion was made by Mr. Rotundo, seconded by Mr. Donovan, all ayes on roll call to close this portion of the meeting.

A motion was made by Mr. Donovan, seconded by Mr. Mattessich, all ayes on roll call to open the meeting to audience participation.

No audience participation.

A motion was made by Mr. Donovan, seconded by Mr. Mattessich, all ayes on roll call to close open session.

Ms. Alvarez announced that the Board will go into executive session to discuss HIB investigations.

Closed Session:

Redacted

Four HIB investigation summaries that were distributed at the April 12th meeting will be voted on when the meeting convenes in public session. The Board received 1 HIB summary report, dated 5/2/17 which will be voted on at the June 14th board meeting.

A motion by Mr. Bruno, seconded by Mr. Donovan, all ayes on roll call to close the executive session.

A motion by Mr. Mattessich, seconded by Mr. Rotundo, all ayes on roll call to open the meeting in public session.

A motion was made by Mr. Rotundo, seconded by Mr. Bruno to affirm the findings of all 4 HIB investigations. All ayes on roll call.

A motion was made by Mr. Bruno, seconded by Mr. Rotundo, all ayes on roll call to adjourn the meeting.

Diane Montemurro

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

May 10, 2017

Report of the Finance Committee – Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of an Agreement with **Pomptonian Food Service**, Fairfield, NJ for the 2017/18 school year.

Pomptonian (FSMC) shall receive, in addition to the costs of operation, an administrative/management fee of **\$33,580.00** to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed in 10 monthly installments of \$3,358.00 per month as a cost of operation.

This is the 5th and final renewal. The district will advertise for “RFP’s” during the summer of 2018.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following school breakfast/lunch prices for the 2017/2018 school year:

ECC: Student Breakfast - \$1.75 (full price) \$.30 (reduced)
Faculty Breakfast - \$2.75

Student Lunch - \$2.65 (full price) \$.40 (reduced)
Faculty Lunch - \$3.65
Faculty Deluxe - \$5.00

Lindbergh: Same as listed above

H.S.: Student Breakfast - \$1.75 (full price) \$.30 (reduced)

Student Lunch - \$2.65 (full price) .40 (reduced)

Student Deli Bar - \$2.85

Faculty Lunch/Deli - \$3.65

Faculty Deluxe - \$5.00

Note: As part of the “Healthy, Hunger-Free Kids Act”, the district has to adjust its pricing annually based on a tool called the price lunch equity or PLE. Thus the need for a **.10 increase in lunch prices.**

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves 5.5 hours @ \$35.00 per hour for Tara LaPira, high school English teacher, for assisting a student in the online “credit recovery” program.

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the May 2017 Food Service vouchers in the amount of \$806.31 as follows:

VENDOR	Description/Location	Amount	Check
Verizon	May phone service/High School	\$ 52.87	3436
Jay-Hill Repairs	Replaced parts on the Hobart	753.44	3437

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the District’s April 2017 payroll in the amount of \$725,108.33.

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent BE IT accepts the financial reports for the Lindbergh School student activities accounts, months ending 03/31/17 & 4/30/17 and the High School student activities accounts, month ending 03/31/17. (Attached)

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached list of budget transfers in accordance with Title 18A:22-8.1 and furthermore designates the B.A. to make budget transfers between line items, and make additional transfers as necessary between monthly meetings of the Board.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator and Treasurer of School Moneys for the month ending 03/31/17.

Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund has been over-expended and that sufficient fund are available to meet the district’s financial obligations for the remainder of this fiscal year.

(These reports are on file in the business office for review by the public)

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the May 2017 voucher list in the amount of \$867,931.73.

Fund 10	General current Expenses	\$837,398.28
Fund 20	Special Revenue Fund	30,224.65
Fund 96	After Care Programs	<u>308.80</u>

A motion was made by Mr. Mattessich, seconded by Mr. Paul Kim, all ayes to accept the 9 finance resolutions.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

May 10, 2017

Report of the Buildings & Grounds Committee – Mr. Howard Donovan

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from “Learn & Grow Academy”, a preschool located on 4th Street, Palisades Park, to host their annual concert on June 9, 2017 at 6:00 p.m. at the high school auditorium. Security deposit and Certificate of Liability Insurance will be forwarded to the Board office prior to this event.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Palisades Park Recreation Department to use Lindbergh School’s cafeteria and basketball court for their 2017 summer program.

The Program begins on Wednesday, July 5, 2017 through Friday, August 4, 2017 from 8:45 a.m. until 3:00 p.m. The Rec Department will be utilizing the school on Tuesdays and Thursdays. On Mondays, Wednesdays & Fridays the participants will be using the Swim Club facilities. In the event of inclement weather, they will return to the school.

Approximately, 100 children in grades 1 through 6. Sign-ups will be at Lindbergh School on May 15th and 16th from 6:30 – 8:00 p.m.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Korean Parents Group to hold their annual “Children’s Day Festival” on Friday, May 26th from 12:30 – 3:30 p.m. This event is open to students in Grades Pre-K through 12. A free lunch will be served and various Korean cultural activities will be available.

A motion was made by Mr. Donovan, seconded by Mr. Bruno, all ayes to accept the 3 buildings & grounds resolutions.

*Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey*

May 10, 2017

Report of the Policy Committee – Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Second Reading of Policy No. 6171.4 Special Education.

This policy has been overhauled and restructured for compliance with the DOE requirements.

A motion was made by Mr. Rotundo, seconded by Mr. Bruno, all ayes on roll call to approve the aforementioned resolution.

Palisades Park Board of Education
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May 10, 2017

Report of Student Activities/Field Trip Requests – Ms. Connie Hwang

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip for the students in 4th grade LEAP classes to **Teterboro Airport on Tuesday, May 23rd**. Students will be leaving school at 9:00 a.m. and returning approximately 2:00 p.m. They will participate in the “Dare to Fly Program”. No cost to students
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for the Pre-K students to **Van Saun County Park/Zoo, Paramus NJ on Friday, June 9th**. The students will be leaving the ECC at 9:00 a.m. and returning approximately 1:30 pm. Cost per student: \$20.00
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip to the **New York Korea Society and a Korean restaurant on Thursday, May 25th** for students in Korean Language class. Students will be leaving the high school at 8:20 a.m. and returning approximately 2:10 p.m. Cost per student: N/A
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip for students in AP Government & Politics on **Thursday, May 25th to the Palisades Park Library** from 1:30 – 3:00 p.m. There will be an hour lecture celebrating each branch of our Armed Forces presented by Dr. James P. Kane.
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for the High School Environmental Club on **Saturday, May 13th from 10:00 a.m. – 2:00 p.m.** at the Kenneth B. George Park, River Edge NJ. Mr. Biagiotti along with club members will participate in a clean-up program.
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for students in the High School “Arts” Department (Art, Music, Dance) to the **Bergen Arts Festival on Friday, May 19th from 8:30 a.m. – 2:15 p.m.** Students will participate in various workshops and be criticized by famous professionals in the field. No cost to students
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for Kindergarten students to **Van Saun Park/Zoo on Thursday, June 1st**. The students will leaving the ECC at 9:00 a.m. and returning to school approximately 2:00 p.m. Cost per student: \$20.00
(Rain date – June 8th)

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FIELD TRIP ADDENDUM – May 10, 2017

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a high school "Honor Societies" pool party at the **Palisades Park Swim Club on Friday, June 9th** from 8:00 a.m. – 2:30 p.m. No rain date. (Original request for May 30th amended by the swim pool manager)

A motion was made by Ms. Hwang, seconded by Mr. Paul Kim, all ayes on roll call to accept the 8 student activities resolutions.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

May 10, 2017

New Business:

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the "New Teacher Mentoring Program" – 2017 through 2020. The Board assures that the submitted Plan is aligned with the N.J. Professional Standards for Teachers and meets or exceeds the minimum requirements of the mentoring regulations in N.J.A.C. 6A: 9-8.4.

A motion was made by Mr. Donovan, seconded by Mr. Woo, all eyes on roll call to accept the aforementioned resolution.